



# IndiGo™

Careers with IndiGo



**Dear Applicant,**

To view company profile: [Click here](#)

We are pleased to inform you that your resume has been shortlisted online for our current hiring program through online reference portal. Your profile has been considered as you projected it at the time of application or you submitted it to the different Job searching portal

**About Company** – IndiGo Airlines (Incorporated as Interglobe Aviation Ltd.) is a low-cost airline headquartered at Gurgaon, Haryana, India. We are the largest airline in India by passengers carried and fleet size, with a 38% market share as of August 2017. We are also the largest individual Asian low-cost carrier in terms of jet fleet size and passengers carried, and the Seventh largest carrier in Asia with over 41 million passengers carried in 2016. The airline operates to 48 destinations both domestic and international.

**Corporate Office** - IndiGo Airlines, Level 1, Tower C, Global Business Park, Mehrauli-Gurgaon Road, Gurgaon – 122 002, Haryana, India

Profiles - As per the requirement we have various openings in different verticals of Airline division. – Ground Staff, Human Resource, Admin, Aviation expert, Accounts, Medical Staff, Ticketing, R&D, IT Professionals and Engineering.

**Designation** - GROUND STAFF / CABIN CREW & AIRPORT EXECUTIVES/ MANGER AND OPERATION MANAGER Executive / Senior Executive / H R Manager / Civil Engineer Construction / Junior Engineer / Electronics, Electrical & Mechanical Engineers/ IT Expert / IT- Software Engineer/ IT-Hardware & Networking Engineer /Assistant Manager / Manager / Administration officer / Production manager /Accounts officer / BackOffice / Customer Service / Team Leader / Reservation Executive/ Flight Dispatch /F&B-F&B Manager/ Chef / Stewards/General Manager , Java/Data Analyst/ Aircraft Engineer /Aviation Engineer /Aeronautical Engineer /Ra dio Engineer /Finance & Legal Associate /Company Secretary /Chartered Accountant / Legal Advisor /civil Engineer /Electrical & Mechanical Technical Support and Maintenance Engineer /Security officer & Staff /Fire Engineer /Medical Officers /Nurse /Web Designer / Quality Control officer / Technology expert / Finance Executive / Architect / Design Engineer & Graphic Designer /Communication Eng. And Many more Positions related to resume in Respective department & Industry and we have just mentioned here some Of job profile because it is not possible to write Down the all of job profile on the file.

Your Application Id is: **IndiGo/11N17** and you are in Second batch (Please memories this unique code while calling our HR dept for your queries).

**CTC (Salary & Allowances)**

As an Employee your starting minimum salary will be (Rs. 28,400/- To Rs. 2, 87,000) per month. Apart from the basic Salary, you Will be eligible for all type of allowances (such as Annual bonus, housing allowance, traveling expenses, medical expenses, etc.) per month.

Total Candidate shortlisted is: 120 and total vacant seats are: 100

**Interview Date and Venue:**

**Date:** 04<sup>th</sup> December 2017

**Timing:** 11:30 AM (Late reporting candidates will be not allowed in the process. We are strictly concerned on time management as per the values of the company.)

**Venue Place:** IndiGo

Level 1, Tower C, Global Business Park, Mehrauli-Gurgaon Road,  
Gurgaon – 122 002, Haryana, India. +91 85-1284-5895 E-mail: [careers@hrgoindigo.in](mailto:careers@hrgoindigo.in)

**Job Location: Delhi NCR, Mumbai, Hyderabad, Chennai, Kolkata, Bangalore and All metro cities in India.**

**Interview Process**

The usual interview process will consist of

1. Written Test- (Reasoning, Verbal ability) (30 Minutes)
2. HR Interview (15 Minutes)
3. Manager Round (As per the desired Profile)

### **Registration Formalities-**

You have to deposit a refundable security amount **Rs 9,600 /-** on **14/11/2017 before 03 pm** into **The (State Bank of India or Bank of India) in favor of L&T Accounts Team as per the given Batch.** The Job profile and salary offered by Company will be mentioned in your call letter. Your call letter and Air Ticket along with your gate pass will be dispatched very shortly after receiving your documents and confirmation of security deposited in to the Bank.

**The security amount that will be paid by the candidate is a refundable amount on the date of Interview and it is mandatory because it is the company's process.**

**Note- 14/11/2017 is the last date of security in to the (Bank of India or State Bank of India). For A/C Number you can make a call – Mr. Ashish Banga, +91 85-1284-5895**

### **Reasons of payment:**

It has been measured from our past experiences that most of the applicant apply for the job and do not attend the interview due to their incompetency or they are not confident and some of them are not serious about their career plan. We as a company try our best in order to give them a comfortable environment for the interview and they fail to appear for the Job Recruitment interview which causes a huge loss to the company, the interview becomes shabby Hence we fail to recruit the needed manpower but with your security deposit we will be assured that our expenses will not be wasted. Please do comply with us as your refundable security deposit will be returned back to all candidates. This Amount will be refunded to you on the same day of your Interview.

So these registration formalities are mandatory as it gives us the surety that there will be no miss on interview date from the candidate side as they will surely present in the interview to showcase their skills and no unserious application will be sent to us which later on becomes as a waste of time and some applicant missed the opportunity because of the limited seats and bogus application.

### **Company Surety & Responsibility**

We are committed towards our company policy and we hereby confirm that every candidate will get their money back on the same date of the interview and to make it more transparent we are only taking security deposit in terms of bank deposit or transfer or digital way online banking or Paytm. So that candidate will have the equal interest and all the clarification will be given to them in advance.

As we are the market leader so we are setting a benchmark for the industry hence we are arranging each and everything for the candidate as after the confirmation of your registration formalities we will be sent you, your interview call letter, admit card(Gate pass), Air Tickets on your postal address Through speed post via courier and for the local candidate, the company will be provide the cab service to pick and drop.

The Female candidate can come along with one family person on the day of interview. The company will be providing the all of expenses & accommodation for both of side to that family person also.

### **Documentation and Acknowledgement**

After depositing your refundable security fee do not forget to send us the scan copies of your required Document give below on the same applying date **14-11-2017.**

1. Bank payment slip.
2. Two passport size photograph.
3. ID Proof (Voter Card, Pan Card).
4. Your contact number.
5. Sign a copy of this letter as a token of your acceptance of the company rules and regulations mentioned her ein.
6. Valid Passport }- By Reply Email: [careers@hrgoindigo.in](mailto:careers@hrgoindigo.in)

We request you to please go through this letter first as it has all the relevant information about interview, registration formalities and detailed description about selection process.

For any further assistance and to know the registration policy please get in touch With Your HR manager Mr. Ashish Banga to get any Info rmation about this Interview.

**With Regards,**

IndiGo Hr Department

**Mr. Ashish Banga**

**Email: [careers@hrgoindigo.in](mailto:careers@hrgoindigo.in)**

Manager Human Resources IndiGo

IndiGo -Level 1, Tower C, Global Business Park, Mehrauli-Gurgaon Road,

Gurgaon – 122 002, Haryana, India



Contact us: **+91 85-1284-5895**



**Flying IndiGo**  
How branding helps this airline fly high

